**APPLICATION FORM**

**EFFECTIVE ADVISING IN PEACEBUILDING CONTEXTS – REGIONAL EDITION**

**MONDAY 24 SEPTEMBER (Morning) TILL FRIDAY 28 SEPTEMBER (Early afternoon) 2018**

At the Naivasha Kongoni Lodge – some 130 km north of the Jomo Kenyatta International Airport, Kenya

Thank you for your interest in this course. To complete your application please fill in this document and attach a **current CV**. Return both to effectiveadvising@interpeace.org **by 14 MAY 2018** (incomplete or late applications will not be considered)**.** “**Application Regional EAC 2018**” MUST BE included in the subject line of the application e-mail to be reviewed.

We have 20 places on the course. Selections will be based on two major considerations:

* Apparent most immediate relevance of the course for the applicant (applicants currently in an advisory position may get preference over those currently not (yet) deployed).
* Ensure an interesting diversity and balance among participants (gender, nationality, uniformed or civilian);

The course organisers will inform applicants about the status of their application by **22 June 2018** at the latest.

**Attention: Practical and logistical considerations**

* ***Transport****:* Interpeace will organize one shuttle trip (free of charge), leaving from Nairobi to the Naivasha Kongoni Lodge on Sunday 23 September, and one return trip to Nairobi on Friday 28 September. The meeting point for departure to Naivasha will be at the courtyard of the *Priory Place* building, Argwings Kodhek Road P.O.Box 14520 – 00800 Westlands Kilimani, Nairobi, at 14:00 (time tbc). Departure from Naivasha to Nairobi will leave from the Lodge at 15:00 (time tbc) at the same address. Participants who cannot join these trips will not be offered other options and will be responsible for organizing and covering the costs of their own transport to and from the Naivasha Kongoni Lodge (nearest airport: Nairobi).
* ***Accommodation and food:*** Interpeace will cover residential expenses and food(extras, such as snacks or beverages, are not included) from Sunday 23 September (evening) until Saturday 29 September (morning). Please note that if you wish to remain in Naivasha after the end of the course, you will be responsible for organizing and covering the costs of your stay.
* ***Visa***: Successful applicants in need of a visum for Kenya are responsible for obtaining one. In such case you are encouraged to start the procedure as quickly as possible. Upon request, a letter from Interpeace can be provided stating that you have been selected to participate in this course, but beyond that the matter is in the hands of the competent authorities. Any visa fees are also the responsibility of the applicant.
* ***Insurance***: Interpeace will not provide health insurance nor cover any medical expenditures participants might incur during the course. We strongly recommend participants to arrange for their own medical insurance.

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| 1. Your family name

     Your given name     Your date of birth     Your nationality/ies     Your gender     Your contact details (email, mobile phone)     Where are you currently based?     Should you be selected for the course, would you need a visa to enter Kenya?      |
| 1. Are you currently in an advisory/assistance/capacity-strengthening role? Please tell us briefly about your mandate or key task, where you are and how long you have been in this role.

If you are currently not deployed but expect to be (re-)deployed in the near future, please clarify when and where you expect to be deployed, and with what mandate or task, and for how long?       |
| 1. How did you hear about this course?

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| 1. What is your motivation to apply for this course? What do you hope to get out of it?

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| 1. What do you think you can bring to this course that others can learn or otherwise benefit from?

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| 1. Are you applying for this course individually, or with institutional support? If you have institutional support, please specify which institution(s) provide that support, and the nature of the support.

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| 1. Please *describe in some detail a challenge from your experience in an advisory/capacity-strengthening role.* Not a ‘success story’ but a ‘challenging’ experience. This can be an experience from the past that you keep thinking about or that taught you a lot; it can be a challenge you are currently confronted with; or if you are awaiting a new deployment/appointment in an advisory role, it can be a challenge you already anticipate.

**PLEASE PAY ATTENTION****THIS SECTION IS DECISIVE FOR YOUR APPLICATION**This section is an important part of the application procedure. You do not need to write a long essay, but your text should provide enough information to be understandable for someone not familiar with the experience.Your short case study should contain summary information about:1. The setting: When and where did the challenge occur, what was/is your role or task within that environment, who were/are the primary other actors involved?
2. The challenge: What was/is the dilemma or the challenge you encountered/expect to encounter, what contextual factors are relevant to properly understand the challenge?
3. What did you do/are you doing or try to do to overcome the challenge or the dilemma, and why? Alternatively, what do you intend to do if the challenge still lies ahead?
4. What actually happened, what was the outcome of the episode? Alternatively: what is actually happening and what do you think will be the likely outcome of the episode?
5. What did you learn from the experience?

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| 1. Make sure to add a complete and up-to-date CV to your application!
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| 1. THANK YOU!
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